



SWADESHI SKILLS TO GLOBAL MARKETS

SAEWA

SWADESHI ARTISANS EXPORT WELFARE ASSOCIATION

(Registered under Section 8 of the Companies Act, 2013, Ministry of Corporate Affairs, Government of India)

PAN NO. ABRCS9221L | TAN NO. RTKS52862F | CIN : U94990HR2025NPL138655

APPLICATION FOR MEMBERSHIP

To,

The Executive Director-cum-Secretary,

Swadeshi Artisans Export Welfare Association (SAEWA)

#01, Ground Floor, Swastik Complex, Sir Chhotu Ram Chowk, Babail Road,
Panipat – 132 103, Hry, India.

| | | |
|------|---|-------------------------------|
| 1. | Name of the Firm / Company | |
| 2. | Postal Address | |
| 3. | Telephone No./ Fax No. with STD code & Mobile No | |
| 4. | E-mail ID : Website : | |
| 5. | Date of Establishment | |
| 6. | Whether Artisans or Merchant Exporter | |
| 6(a) | If Merchant-Exporter, Please state the products Manufactured by you and the Certificate number issued by DIC/MSME/UDHYOG AADHAR or any other authority | |
| | <u>Certificate No.</u> | <u>Registering Authority</u> |
| | | <u>Items of Manufacturing</u> |
| 7. | Please state the products exported by you or local sale during the last three years, together with value in rupees : | |

| Years (April-March) | Items | Value in Rs. |
|------------------------|-------|--------------|
| | | |
| | | |
| | | |

| S.No. | Particulars | Amount of Annual membership subscription in (Rs.) |
|-------|---|---|
| 1 | Artisans/Weavers/Karigar Sale Performance from Nil to Rs. 20.00 lacs during the last financial year | Rs. 5,500.00 + (GST @ 18%) = Rs. 6,490/- (Including Joining Fee) |
| 2 | (Merchant Exporter) Sale performance from Rs. 20.00 lacs & Above during the last financial year. | Rs. 12,000.00 + (GST @ 18%) = Rs. 14,160.00 (Including Joining Fee) |

USE OUR BENEFICIARY FOR NEFT/RTGS :

BANK NAME : HDFC BANK LTD.

BANK ADDRESS : SECTOR 11/12, HUDA, PANIPAT – 132 103

ACCOUNT NAME : SWADESHI ARTISANS EXPORT WELFARE ASSOCIATION

ACCOUNT NO. : 50200118230870

IFSC CODE : HDFC0002707

1. I / We agree to abide by the Memorandum and Articles of Association and the Code of Conduct of the **Swadeshi Artisans Export Welfare Association (SAEWA)** and hereby apply to become a Member of the Association. I / We enclose herewith a Bank Demand Draft for **Rs. _____**, being the **joining fee and membership fee** as per the above table. The said fees are **non-refundable under any circumstances**, and I / We shall not claim any refund or future entitlement to membership.
2. I / We hereby solemnly declare that the above mentioned facets are true to the best of my / our knowledge & well known the SAEWA will provide us a Business plate form only.
3. I / We hereby request Director-Secretary to enroll our Company / Firm as Member of **Swadeshi Artisans Export Welfare Association (SAEWA)**.

Signatures _____

Name _____

(Prop./ Partner / Director)

Name of the Co./Firm :

Place :

Dated :



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PAN NO. ABRCS9221L | TAN NO. RTKS52862F | CIN : U94990HR2025NPL138655

FORM OF APPLICATION REGISTRATION-CUM-MEMBERSHIP (RCMC)

To,

The Executive Director-cum-Secretary,
Swadeshi Artisans Export Welfare Association (SAEWA)
#01, Ground Floor, Swastik Complex,
Sir Chhotu Ram Chowk, Babail Road, Panipat – 132 103, Hry, India.

Dear Sir,

Kindly register us as Artisans / Weavers / Merchant / Manufacturer Exporter of the export product(s) mentioned below, with **Swadeshi Artisans Export Welfare Association (SAEWA)** :

| | | |
|--------|---|---|
| 1 | Name of the Firm / Company | |
| 2.i. | Address of the (Registered Office) - as per Import Export Code (IEC) | |
| 2.ii. | Company GST No. | |
| 2.iii. | Company MSME/UDHYOG AADHAR No. | |
| 3.i. | IEC number Date of issue Issuing Authority | |
| 3.ii. | Date of Establishment | |
| 4 | If the registration is required as a manufacturer exporters SSI Registration Industrial License / IEM Others (specify) | No. _____ Date. __ Issuing Authority _____ (Pl. attach self-attested photocopy) |

Contd...2..

| | | |
|---------|---|-----------------|
| 5 | EH/TH/STH/SSTH/SHE/ISE H/IS SEH/ ISSEH | No_____ |
| | | Date_____ Valid |
| | | up to _____ |
| 6 | Details of Directors / Partners Proprietor / Karta to be given in the following manner: | |
| 6.1 (a) | Name | |
| 6.1 (b) | Father's Name | |
| 6.1 (c) | Residential Address | |
| 6.1 (d) | Telephone No. Mobile No. | |
| 6.2 (a) | Name | |
| 6.2 (b) | Father's Name | |
| 6.2 (c) | Residential Address | |
| 6.2 (d) | Telephone No. Mobile No. | |
| 6.3 (a) | Name | |
| 6.3 (b) | Father's Name | |
| 6.3 (c) | Residential Address | |
| 6.3 (d) | Telephone No. Mobile No | |
| 6.4 (a) | Name | |
| 6.4 (b) | Father's Name | |
| 6.4 (c) | Residential Address | |
| 6.4 (d) | Telephone No. Mobile No. | |

| | | |
|-------|--|--|
| 7.(a) | Name of Selling product(s) or its for which registration is required | |
| 7.(b) | Main line of Products of Firm / Co. | |
| 8 | I / We hereby solemnly declare that the above stated information is true and correct. I/ We undertake, without any reservation, to: | |
| 8.(a) | Abide by the terms of the registration certificate granted to us on all our business; | |
| 8.(b) | Agree to abide by Code of Conduct of the SAEWA & we never claim the Membership fee in future in any case & well known the SAEWA will provide us the business plate form without any guarantee of business. | |
| 8.(c) | Furnish without fail monthly returns of sale including NIL returns to the Registering authority by 15th day of the months following the quarter. | |
| 9. | We further understand that our registration is liable to be cancelled in the event of breach of any of the undertakings mentioned above. | |
| 10. | We/I solemnly declare that we have applied to the Swadeshi Artisans Export Welfare Association (SAEWA) which pertains to our main line of business. In case we have applied to any other council, the application has been made within the purview of the provisions of para 3.12 and 3.12.1 of the Handbook of Procedures (Vol 1). | |

Yours faithfully,

(Signature)

Place : _____

Name :

Date :

Designation :

Mob. :

NOTE: After completing the application and arranging the required documents, please send a **scanned copy of all documents to membership@saewaforartisans.org**. Additionally, please send the **hard copy by Speed Post / Courier only**.

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DOCUMENTS REQUIRED FOR MEMBERSHIP APPLICATION

1. In case of Merchant Exporters, proof of products (self-attested copy of DIC certificate) for the items for which Registration is sought for MSME / Udyog Aadhar Memorandum;
2. A certificate from a Chartered Accountant certifying item wise sale performance for the last 3 years ;
3. For New Members, a DD/UTR for Rs. _____ (Joining fee & Membership subscription Rs. _____ inclusive of 18% GST) by a DD/UTR in favour of **Swadeshi Artisans Export Welfare Association (SAEWA)**, payable at **Panipat, Hry. India**.

Please note that if the Sale of above Rs. 20 lakhs, the Annual Membership Fee would be Corporate Membership as per below:

| S.No. | Particulars | Amount of Annual membership subscription in (Rs.) |
|-------|---|--|
| i. | Sale Performance up Nill to Rs. 20.00 lakhs during the last financial year for Artisans/Weavers | Rs. 5,500.00 + (GST @ 18%) = Rs. 6,490/- (Including Joining Fee) |
| ii. | Sale Performance Nill to Rs. 50.00 lakhs during the last financial year Merchant Export | Rs. 12,000.00 + (GST @ 18%) = Rs. 14,160/- (Including Joining Fee) |

USE OUR BENEFICIARY FOR NEFT/RTGS :

BANK NAME : HDFC BANK LTD.

BANK ADDRESS : SECTOR 11/12, HUDA, PANIPAT – 132 103

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4. An Undertaking on Company Letter Head duly attested by the Owner/Director of the company to the effect that neither the applicant firm nor any of its Partners / Directors / or Proprietor has ever been blacklisted by any Govt. agency or any Banking Partner;
5. An Undertaking on Company Letter Head duly attested by the owner of the Company that the firm will abide by the Code of Conduct of the **Swadeshi Artisans Export Welfare Association** regarding not usage of Child Labour in manufacturing unit & never claim the membership fee in any case.
6. An Undertaking on Company Letter Head duly attested by the owner of the Company giving that none of the Partners / Proprietor / Directors are associated with any other firm / Company, as a Partners/ Proprietor/ Directors who have not paid Child Welfare Fund to the Council @ 0.25% of the FOB value of their export for the years 1995-1996 & 1996-1997;

6. Membership renewal shall be applicable in **April of every year**. Upon renewal, the **current membership will be continued**. Applications made after the renewal period shall be treated as **Fresh membership**, and the **joining fee shall be applicable**.

NOTE:

Please ensure that the above documents are complete and forms are duly typed in all respect, so that delay in issuance of RCMC is avoided. For complete Application Form, please visit our

Website : www.saewaforartisans.org/membership and download the Form from Membership section.

TERMS & CONDITIONS FOR ASSOCIATION

Firms desirous of participating should apply in writing to **SAEWA** in the Prescribed form together with a Application Form & applicable charges through Bank Transfer Only payable at Par towards participation fee.

1. Selection of participants will be done as per the following criteria:
 - a. Export turnover and product acceptability.
 - b. Suitability for export
 - c. preference will be given to first time member exporters of handloom products / IHB holders provided their applications are received on or before stipulated date mentioned in the circular
 - d. preference will be given to first time member exporters of handloom products / IHB holders provided their applications are received on or before stipulated date mentioned in the circular
2. **SAEWA** reserves the right to reject any application for participation without assigning any reason thereof & membership fee will be forfeited.
3. **SAEWA** will make allocation of available space in the show premises at its discretion and its decision to this regard will be final and binding on all.
4. Participant who acquires space through either the Fair organizers or through any other source will not be considered for participation and if it is found that they have indulged in such activities, they will be debarred in future for One consecutive years from participating in the events organized by **SAEWA**.
5. Participant who acquires space through false information is liable to repay the grant amount and also be debarred in future for One consecutive years from participating in the events organized by **SAEWA**.
6. Participants will make their own arrangements for dispatching the exhibits for display and bringing them back to India after display or approach to **SAEWA** for arranging against the applicable charges.
7. Participants shall refrain from activities such as
 - a. Open display of “price tags” and other such items which is objectionable to fair authorities
 - b. Encroaching on AISLE area and other activities which affect co-exhibitors
 - c. Subletting the allotted stall.
8. Participants will adhere to such other regulations as may be prescribed by the Fair Authorities.
9. In the unlikely event of postponement/cancellation of the Show, **SAEWA** shall be under no liability to compensate expenditure, if any, incurred by the participants.
10. **SAEWA** will not be responsible for any damage or loss of exhibits during transit or during the fair.
11. **SAEWA** will not be responsible for any damage or loss of exhibits during transit or during the fair.
12. In the event of violation of Rules of fair authorities by a participant, Fair authorities / **SAEWA** shall have the right to close down the stall of the participant concerned immediately.

13. In the event of violation of Rules of fair authorities by a participant, Fair authorities / **SAEWA** shall have the right to close down the stall of the participant concerned immediately.
14. Participants will be required to make their own arrangement for issue of Visa. **SAEWA** will, however, issue **Visa Recommendation Letter** against applicable charges in respect of two persons for each of the participating companies and **No Requests for refund of participation charges will be entertained on account of Visa refusal by the host country.**
15. If Participants required to make their arrangement for Visa/Air Ticket/ Accommodation/Logistics/Custom Clearance/Loading/ Unloading/Booth Design/Hostess etc. by **SAEWA** then the charges will be applicable separately on services.

DECLARATION

We have studied the rules for participation carefully and we agree to abide by the same. We also declare that we have not availed any other Government Assistance from any other sources.

Date : _____

Place : _____



Name & Signature of the authorized Representative of the firm

(ON COMPANY LETTER HEAD)

CONSENT UNDERTAKING

I, _____, S/o / D/o / W/o _____, aged _____ years, residing at _____, authorized signatory of M/s _____, having its registered office at _____, do hereby solemnly affirm and declare as under:

1. **Responsibility for Exhibits :**

I/We understand and agree that **SAEWA (Swadeshi Artisans Export Welfare Association)** shall **not be responsible or liable** for any loss, theft, damage, breakage, delay, or deterioration of exhibits, samples, or goods during **transit, handling, storage, display, or during the fair/exhibition period**, under any circumstances whatsoever.

2. **Compliance with Fair Rules :**

I/We undertake to strictly comply with all rules, regulations, guidelines, and instructions issued by the **Fair Authorities and/or SAEWA** from time to time.

3. **Violation of Rules :**

I/We clearly understand that **in the event of any violation** of the rules and regulations of the Fair Authorities by us or our representatives, the **Fair Authorities and/or SAEWA shall have the absolute right to immediately close down our stall**, without any prior notice, and **no claim, compensation, or refund** shall be entertained in this regard.

4. **Visa Responsibility :**

I/We acknowledge that **participants are required to make their own arrangements for Visa**. SAEWA may issue a **Visa Recommendation Letter**, against applicable charges, **for a maximum of two (02) persons per participating company only**.

5. **Visa Refusal & Refund :**

I/We further agree that **no request for refund of participation charges** shall be entertained by SAEWA **in case of Visa refusal or delay** by the host country or any authority.

6. **Optional Services by SAEWA :**

I/We understand that if we request **SAEWA** to arrange any services including but not limited to **Visa Assistance, Air Tickets, Accommodation, Logistics, Custom Clearance, Loading/Unloading, Booth Design, Hostess, or any other related services**, the **charges for such services shall be applicable separately** and payable by us as per agreed terms.

7. **Indemnity :**

I/We hereby agree to **indemnify and keep indemnified SAEWA** from any claims, losses, liabilities, penalties, or damages arising out of our participation in the fair/exhibition.

I/We declare that the above statements are true and correct to the best of my/our knowledge and belief and nothing material has been concealed therefrom.

Stamp/Seal of Company